

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

February 16, 2023

MINUTES

PRESENT:

CDA Board: Sarah Carlson, Molly Koivumaki, Darrel Sudheimer, Adam Teske, Greg Anderson

Staff: Julie Frick, Allison Streich, Karen Reed, Chuck Swanson, Shanika Bumphurs, Kari Steen

Other: John Fahey, Carver County Commissioner
Angie Stacken, Community and Economic Development Coordinator
Sam DiMaggio, Economic Development Manger at City of Chanhassen

Absent: Janette Meyer
Nick Kокtavy, Assistant County Administrator

I. CONVENE CARVER COUNTY CDA BOARD MEETING

II. CALL TO ORDER BY BOARD CHAIR

The meeting was called to order at 5:00 pm by Board Chair Carlson.

III. AGENDA REVIEW AND ADOPTION

Motion to approve the agenda as presented. Motion by Teske, Second by Anderson. Motion carried.

IV. CONSENT AGENDA

Motion to approve the Consent Agenda,

- Approve Minutes from January 19, 2023, Regular Board Meeting
- Approve February 2023 Dashboard
- Approve the Write-off of Past Tenant Balances for January 2023

Motion by Anderson, Second by Koivumaki. Motion carried.

V. PUBLIC PARTICIPATION

Sam DiMaggio, the Economic Development Manager at the City of Chanhassen, was present at the February 2023 CCCDA Board Meeting – making this meeting her first.

VI. DEPARTMENT REPORTS

A. Finance

1. Resolution No. 23-06 – Approving the January 2023 Record of Disbursements
Motion by Koivumaki, Second by Sudheimer to approve Resolution No. 23-03 as presented. Motion Carried.
2. All ARPA funds have been expended.
3. Avartec was paid in full for a year contract at the beginning of this year. By paying in full, the CDA received a large discount. This is the second year-long contract the Carver County CDA has secured with Avartec.
4. Levy payments were made on for Crossings and Bluff Creek.
5. Snow removal was paid for multiple properties.

B. Economic and Community Development

1. An RFP was created and sent to 19 different companies with the intention to receive bid proposals to find a website development and designer for Choose Carver County. The Choose Carver County website will cover tourism, economic development, and housing.
2. After discussion on the 5 bid proposals made, the Board Members made the final decision to go with Golden Shovel.
3. Motion to choose Golden Shovel was made by Anderson, second by Teske.
4. The tourism budget for the year is \$60,000.
5. Ernst House Updates:
 - i. There will be a grant of \$400,000, \$189,000 from Met Council.
 - ii. The project was presented to the City of Chaska's Heritage Preservation Commission.
 - iii. The goal is to not have an association.

C. Housing

1. The last Trail's Edge South unit has been leased, reaching 100% occupancy before the goal date. Most applicants have received their information about Trail's Edge South from word-of-mouth.
2. Centennial Hills has gotten new furniture.
3. Projects completed at Hilltop include new exterior LED lights, a new entry system, new FOB system, and new LED parking lot lights.
4. A Facebook is in the works to advertise open units.

D. Administrative

1. Working on fitting people into the office.

VII. OTHER BUSINESS

1. Commissioner Fahey gave updates:
 - a. A naming contest is taking place for the newly constructed Lake Waconia Regional Park facility, submissions can be found on the County website.
 - b. Carver County's Encore program will be closing this month. Encore is an adult day program for families to drop off individuals who need care during the daytime. This program has been running for more than a decade. COVID-19 has caused a detrimental decline in staff, there are only 5 current staff members.
 - c. Road construction on Highway 212 between Cologne and Norwood Young America is anticipated to begin in 2024.
 - d. A bad corner on Hwy 25 is in plan to be fixed in the hopes to make it safer.
 - e. Construction on County Road 40 to make it safer, an open house/ meeting to receive public feedback will be taking place.

VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST-NONE

IX. ADJOURNMENT

Motion by Koivumaki, second by Teske to adjourn the meeting at 6:22 p.m. Motion Carried.