

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

November 18, 2021

MINUTES

PRESENT:

CDA Board: Sarah Carlson, Greg Anderson, Darrel Sudheimer, Molly Koivumaki,

Staff: Julie Frick, Allison Streich, Karen Reed, Dave Beddoe, Elise Durbin, Angie Stacken

Other: Nick Koktavy, Assistant County Administrator; Lee Hall, NextStage; John Fahey, Carver County Commissioner

Absent: Greg Kummer

I. CONVENE CARVER COUNTY CDA BOARD MEETING

II. CALL TO ORDER BY CHAIR

The meeting was called to order at 5:00 p.m. by Chair Sarah Carlson.

III. AGENDA REVIEW AND ADOPTION

Motion to approve the revised Agenda as presented. Motion by Anderson, Second by Koivumaki. Motion carried.

IV. CONSENT AGENDA

Motion to approve the November 2021 Dashboard and October 2021 meeting minutes. Motion by Koivumaki, Second by Sudheimer. Motion carried.

V. PUBLIC PARTICIPATION – None

VI. BOARD REPORT/DEPARTMENT REPORTS

A. Finance

1. Resolution No. 21-46 - Approve the October 2021 Record of Disbursements

A1. After discussion, motion by Anderson, second by Koivumaki, to approve Resolution No. 21-46 as presented. Motion carried.

B. Community and Economic Development

- A. Resolution No. 21-47 – Approving the 2022 Contract with NextStage for Carver County Entrepreneur Development and Support Program. The CDA Board is being asked to review a contract with NextStage for the Carver County Entrepreneur Development and Support Program. The contract is proposed to cover the period of January 1, 2022, through December 31, 2022, in the amount of \$50,000. Mr. Hall gave an update how this past year has been. After discussion, motion by Anderson, second by Sudheimer to approve Resolution No. 21-47 as presented. Motion carried.

- B. Resolution No. 21-48 – Approving the CDA’s 2022 Participation in MHFA MCPP. The CDA Board is being asked to participate with the Minnesota Housing Finance Agency and their Minnesota City Participation Program in 2022 for Carver County. After discussion, motion by Koivumaki, second by Anderson to approve Resolution No. 21-48 as presented. Motion carried.

C. Housing

- A. Resolution No. 21-49 – Approving the County ARPA Funds Contracts. The CDA requested a total up to \$5M for seed money towards Trail's Edge Senior, Carver Oaks Senior, and Carver Place; Watertown/Mayer Rehab of Rural Development Properties; and Bluff Creek Rehab. Additionally, the CDA will manage the funding relationships with both Humanity Alliance (\$300,000) and West Creek Apartments (\$600,000)

The CDA Board approved moving forward with all projects at the October 21, 2021 meeting. Staff is looking for approval to execute contracts with Carver County.

After discussion, Motion by Sudheimer, second by Koivumaki to approve Resolution No. 21-49 as presented. Motion carried.

D. Administration - None

VII. OTHER BUSINESS

1. Koltavy discussed Carver County’s approval of the CDA, Humanity Alliance and West Creek ARPA projects. He also thanked the CDA for presenting on October 26th.
2. Commissioner Fahey discussed he will be requesting to continue being the CDA’s liaison.

VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST

IX. ADJOURNMENT

Motion by Anderson, second by Koivumaki to adjourn the meeting at 5:40 p.m. Motion carried.