

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

August 12, 2020

MINUTES

PRESENT:

CDA Board: Molly Koivumaki, Greg Anderson, Sarah Carlson, Darrel Sudheimer

Staff: Julie Frick, Allison Streich, Karen Reed, Elise Durbin

Others: Nick Kuktavy-Assistant County Administrator Carver County, Kathy Aho-Baker Tilly

Absent: John Fahey-Commissioner, Dave Beddoe-Director of Housing

I. CONVENE CARVER COUNTY CDA BOARD MEETING

II. CALL TO ORDER BY CHAIR

The meeting was called to order at 5:00 p.m. by Chair Carlson.

III. AGENDA REVIEW AND ADOPTION

Motion to approve the Agenda as presented. Motion by Carlson, Second by Anderson. Motion Carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey			X	
Sudheimer	X			

IV. CONSENT AGENDA

Motion to approve the July 23, 2020 CDA Regular Board Meeting Minutes, Dashboard and Resolution No. 20-30 as presented. Motion by Anderson, Second by Koivumaki. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey			X	
Sudheimer	X			

V. PUBLIC PARTICIPATION – None.

VI. BOARD REPORT/DEPARTMENT REPORTS

A. Finance

1. Resolution No. 20-31 - Approve the July 2020 Record of Disbursements

A1. After discussion, Motion by Sudheimer, second by Anderson to approve Resolution No. 20-31 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey			X	
Sudheimer	X			

2. Resolution No. 20-32 - Approve the 2021 Budget and Levy Request

A1. After discussion, Motion by Koivumaki, second by Anderson to approve Resolution No. 20-32 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey			X	
Sudheimer	X			

B. Community and Economic Development

1. Resolution No. 20-33 - Approve 2020 Community Growth Partnership Grant Award

A1. After discussion, Motion by Sudheimer, second by Koivumaki to approve Resolution No. 20-33 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey			X	
Sudheimer	X			

2. Resolution No. 20-34 - Approve CARES Act Small Business Emergency Assistance Program Administrator

A1. Durbin explained that the CDA has started marketing the program. The CDA will enter into an agreement with NextStage. Typically, the CDA would select a vendor on a competitive basis. However, due to the timing, emergency need and NextStage capacity, we are formalizing that we have selected NextStage on a non-competitive basis. After discussion, Motion by Sudheimer, second by Koivumaki to approve Resolution No. 20-34 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey			X	
Sudheimer	X			

Housing

3. Resolution No. 20-35 - Resolution Approving the Write-Off of Past Tenant Balances for June 2020

A1. After discussion, Motion by Anderson, second by Sudheimer to approve Resolution No. 20-35 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey			X	
Sudheimer	X			

4. Resolution No. 20-36 - Resolution Approving the Refinance of Brickyard Apartments

A1. Aho presented to the board on the refinance. Seeing historic low rates. This resolution establishes a Pricing Committee. Present value savings on the refinance is just over \$364,000. After discussion, Motion by Anderson, second by Koivumaki to approve Resolution No. 20-36 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey			X	
Sudheimer	X			

C. Administration – None.

VII. OTHER BUSINESS

1. Kuktavy provided an update to the Board. The Deputy Director position will be an interim position for the time being. Kuktavy will continue to work with the CDA Board during that time. The County has approved the sub-recipient agreement with the CDA, been signed and submitted to finance.

VIII. UNFINISHED BUSINESS

IX. ADJOURNMENT

Motion by Sudheimer, second by Anderson to adjourn the meeting at 5:37 p.m. Motion carried.

Sarah Carlson, Chair

Date