

# **CARVER COUNTY CDA REGULAR BOARD MEETING**

705 N. Walnut Street, Chaska, MN 55318

December 19, 2019

## **MINUTES**

### **PRESENT:**

CDA Board: Sarah Carlson, Molly Koivumaki, John Fahey, Darrel Sudheimer, Greg Anderson

Staff: Julie Frick, Allison Streich, Karen Reed, Elise Durbin, Dave Beddoe

Other: Nick Koktavy-Assistant County Administrator Carver County  
Brian Dahlke-Chaska Lions  
Paul Stacken-Chaska Lions

### **I. CONVENE CARVER COUNTY CDA BOARD MEETING**

### **II. CALL TO ORDER BY CHAIR**

The meeting was called to order at 5:00 p.m. by Chair Sarah Carlson.

### **III. AGENDA REVIEW AND ADOPTION**

Motion to approve the Agenda as presented. Motion by Sudheimer, Second by Anderson. Motion carried.

### **IV. CONSENT AGENDA**

Motion to approve the November 21, 2019 CDA Regular Board Meeting Minutes, the Dashboard and Resolution No. 19-40 as presented. Motion by Koivumaki, Second by Anderson. Motion carried.

### **V. PUBLIC PARTICIPATION**

Brian Dahlke and Paul Stacken from the Chaska Lions were present. They explained that CDA staff and County Veteran's Administration staff presented to the Lions on the project in partnership with MAC-V. The Lions decided to sponsor one of the apartments. The Lions presented the Board with a check for the rehab a unit. Chair Carlson thanked the Lions for their donation.

### **VI. BOARD REPORT/DEPARTMENT REPORTS**

#### **A. Finance**

1. Resolution No. 19-41 - Approve the November 2019 Record of Disbursements

A1. After discussion, Motion by Sudheimer, second by Fahey to approve Resolution No. 19-41 as presented. Motion carried.

#### **B. Community and Economic Development**

- A1. Durbin provided the board with an update on the SW Transit bus wrap highlighting Carver County.

#### **C. Housing**

1. Resolution No. 19-42 - Resolution Approving Write-off of Past Tenant Balances for November 2019

A1. After discussion, Motion by Anderson, second by Sudheimer to approve Resolution No. 19-42 as presented. Motion carried.

#### **D. Administration**

1. CAP MOU discussion

A1. Streich explained to the board that over the last two decades there has been an informal agreement around paying the CAP funds for a CoC lead position. Scott CDA, Scott County and Carver County also are part of this agreement. That position has changed over the years. Over the last year and half, the CDA has been participating in discussions with the CAP and other three organizations around the responsibilities of that position and having a formal written agreement. Staff is recommending approval of the agreement. After discussion, Motion by Fahey, second by Sudheimer for approval of the agreement. Motion carried.

**VII. OTHER BUSINESS**

1. Nick Koktavay provided the board with several updates. Dan with the County Veteran's Administration expressed his appreciation for the CDA's work on the MACV partnership and helping local veterans. The Deputy Director position, formerly held by Nick, had been narrowed down to three candidates. This search will start over after the first of the year. On December 17, 2019 the County board approved the 2020 levy and budget.

**VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST**

**IX. ADJOURNMENT**

Motion by Sudheimer, second by Anderson to adjourn the meeting at 5:31 p.m. Motion carried.

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Sarah Carlson, Chair

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Date