

**CARVER COUNTY CDA REGULAR BOARD MEETING**

705 N. Walnut Street, Chaska, MN 55318

September 17<sup>th</sup>, 2019

**MINUTES**

**PRESENT:**

CDA Board: Sarah Carlson, Molly Koivumaki, John Fahey, Darrel Sudheimer

Staff: Julie Frick, David Beddoe, Karen Reed, Elise Durbin, Brenda Lano

Absent: Greg Anderson-Board Member, Allison Streich-Staff

**I. CONVENE CARVER COUNTY CDA BOARD MEETING**

**II. CALL TO ORDER BY CHAIR**

The meeting was called to order at 5:10 p.m. by Chair Sarah Carlson.

**III. AGENDA REVIEW AND ADOPTION**

Motion to approve the Revised Agenda as presented. Motion by Sudheimer, Second by Koivumaki. Motion carried.

**IV. CONSENT AGENDA**

Motion to approve the August 15<sup>th</sup>, 2019 CDA Regular Board Meeting Minutes and the Dashboard as presented. Motion by Fahey, Second by Sudheimer. Motion carried.

**V. PUBLIC PARTICIPATION**

None

**VI. BOARD REPORT/DEPARTMENT REPORTS**

**A. Finance**

1. Resolution No. 19-29 - Approve the August 2019 Record of Disbursements

A1. After discussion, Motion by Sudheimer, second by Koivumaki to approve Resolution No. 19-29 as presented. Motion carried.

**B. Community and Economic Development**

1. Resolution No. 19-30 – Approving the Purchase of Community Land Trust Unit at 2942 Clover Ridge Drive in Chaska

B1. After discussion, Motion by Koivumaki, second by Sudheimer to approve Resolution No. 19-30 as presented. Motion carried.

**C. Housing.**

1. Resolution No. 19-31 – Approve Write Off of Past Tenant Balances for August 2019

A1. After discussion, Motion by Fahey, second by Koivumaki to approve resolution No. 19-31 as presented. Motion carried.

**D. Administration – Property Tour October 8<sup>th</sup>.**

**VII. OTHER BUSINESS**

A. Strategic Plan Update- October 17<sup>th</sup>, starting at 12:00 prior to regular board meeting in October.

- Community and Economic Development
- Community Growth Partnership Initiative
- Housing Collaborative.

**VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST**

Chair Carlson thanked the staff for the involvement at the Project Community Connect event and the good article in the June newspaper on Homeownership.

Frick updated the Board on the MAC-V housing project, the closing should take place by the end of September.

Frick also updated the board on the Rural Development properties.

**IX. ADJOURNMENT**

Motion by Sudheimer, second by Koivumaki to adjourn the meeting at 5:28 p.m. Motion carried.

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Sarah Carlson, Chair

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Date