

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

August 15, 2019

MINUTES

PRESENT:

CDA Board: Sarah Carlson, Greg Anderson, John Fahey, Darrel Sudheimer

Staff: Julie Frick, Allison Streich, David Beddoe, Karen Reed, Elise Durbin, Jack Ashmore

Absent: Molly Koivumaki-Board Member

Other: Nick Kuktavy-Carver County

I. CONVENE CARVER COUNTY CDA BOARD MEETING

II. CALL TO ORDER BY CHAIR

The meeting was called to order at 5:00 p.m. by Chair Sarah Carlson.

III. AGENDA REVIEW AND ADOPTION

Motion to approve the Revised Agenda as presented. Motion by Sudheimer, Second by Fahey. Motion carried.

IV. CONSENT AGENDA

Motion to approve the June 20, 2019 CDA Regular Board Meeting Minutes and the Dashboard as presented. Motion by Fahey, Second by Anderson. Motion carried.

V. PUBLIC PARTICIPATION

Jack Ashmore, CDA employee, provided an update to the Board on having the CAP Agency working out of the CDA office two days a week.

VI. BOARD REPORT/DEPARTMENT REPORTS

A. Finance

1. Resolution No. 19-24 - Approve the June 2019 Record of Disbursements

A1. After discussion, Motion by Fahey, second by Anderson to approve Resolution No. 19-24 as presented. Motion carried.

2. Resolution No. 19-25 - Approve the July 2019 Record of Disbursements

A1. After discussion, Motion by Anderson, second by Fahey to approve Resolution No. 19-25 as presented. Motion carried.

3. Resolution No. 19-26 - Approve the 2020 Budget and Levy Request

A1. After discussion, Motion by Sudheimer, second by Anderson to approve Resolution No. 19-26 as presented. Motion carried.

B. Community and Economic Development – None.

C. Housing.

1. Resolution No. 19-27 – Approve Write Off of Past Tenant Balances for June and July 2019

A1. After discussion, Motion by Fahey, second by Anderson to approve resolution No. 19-27 as presented. Motion carried.

2. Resolution No. 19-28 – Approve Certification and Acceptance of HTF (Housing Trust Fund) Grant Funds for 2019-2021 Grant Term
 - A1. After discussion, Motion by Sudheimer, second by Fahey to approve resolution No. 19-28 as presented. Motion carried.

D. Administration – None.

VII. OTHER BUSINESS

- A. Discussion on one day Strategic Plan Update-Frick discussed the option of holding a one-day Strategic Plan update to discuss the Community and Economic Development area and the Community Growth Partnership Initiative and the Housing Collaborative. Will look at October 17 in advance of the board meeting.
- B. Bicycle Friendly Communities-Chair Carlson indicated that the City of Chaska is applying for a bicycle friendly community award. There are funding applications looking at alternate means of transportation and businesses that adopt bike friendly communities. Is there an option to include bicycle friendly businesses in our initiative? Chair Carlson shared information with the Director of Community and Economic Development.
- C. Nick Koktavy-Assistant County Administrator
 - a. The Budget/Levy work session is on August 20 at 4:00.
 - b. The County Board approved waiving of fees at all regional parks.
 - c. There was a recent Start Tribune article about the National Association of Counties recognizing Carver County libraries on their programming with preschoolers around STEM.

VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST

- A. GREATER MSP 2019 Regional Indicators Dashboard
- B. Open to Business quarterly report
- C. NAHRO Award of Merit-Staff presented the board with the award.

IX. ADJOURNMENT

Motion by Sudheimer, second by Fahey to adjourn the meeting at 6:02 p.m. Motion carried.

Sarah Carlson, Chair

Date