

# **CARVER COUNTY CDA REGULAR BOARD MEETING**

705 N. Walnut Street, Chaska, MN 55318

April 24, 2019

## **MINUTES**

### **PRESENT:**

CDA Board: Sarah Carlson, Molly Koivumaki, Darrel Sudheimer, Greg Anderson, John Fahey

Staff: Julie Frick, Allison Streich, David Beddoe, Karen Reed

### **I. CONVENE CARVER COUNTY CDA BOARD MEETING**

### **II. CALL TO ORDER BY CHAIR**

The meeting was called to order at 12:10 p.m. by Chair Sarah Carlson.

### **III. AGENDA REVIEW AND ADOPTION**

Motion to approve Agenda as presented. Motion by Fahey, Second by Anderson. Motion carried.

### **IV. CONSENT AGENDA**

Motion to approve the March 21, 2019 CDA Regular Board Meeting Minutes and the Dashboard as presented. Motion by Fahey, Second by Koivumaki. Motion carried.

### **V. PUBLIC PARTICIPATION – None.**

### **VI. BOARD REPORT/DEPARTMENT REPORTS**

#### **A. Finance**

1. Resolution No. 19-10 - Approve the March 2019 Record of Disbursements

A1. After discussion, Motion by Anderson, second by Sudheimer to approve Resolution No. 19-10 as presented. Motion carried.

#### **B. Community and Economic Development**

1. Streich provided an update on the Rural Development project. The appraiser was the properties and we should have the appraisal back by the end of the week. Chair Carlson explained she viewed the properties the day of the appraisal. Streich explained we are working with Greater MN Housing Fund on financing.
2. Streich provided an update on the Carver land development. The market studies are set to be returned by the end of the week and help to determine feasibility of the project(s).
3. Chair Carlson provided an update on a housing project that was brought before the board in the past. Launch Ministry will be going in front of Chaska's Planning Commission on May 15. It will be 16 studio apartments: four Permanent Supportive Housing, four for Serious and Persistent Mental Illness and eight for first-time homeless or rapid rehousing. As we anticipate the developers to request funds from the CDA to support the project, the Board directed staff to draft a policy for review.

#### **C. Housing.**

1. Resolution No. 19-11 – Approving Write Off of Past Tenant Balances for March 2019.
  - a. Motion by Anderson. Second by Fahey to approve resolution No. 19-11 as presented. Motion carried.

#### **D. Administration**

1. The candidate for the Director of Economic and Community Development position accepted and will start in mid-May.

**VII. OTHER BUSINESS**

**VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST**

**IX. ADJOURNMENT**

Motion by Sudheimer, second by Anderson to adjourn the meeting at 12:49 p.m. Motion carried.

---

Sarah Carlson, Chair

---

Date