

**CARVER COUNTY CDA REGULAR BOARD MEETING**

705 N. Walnut Street, Chaska, MN 55318

January 17, 2019

**MINUTES**

**PRESENT:**

CDA Board: Sarah Carlson, Molly Koivumaki, Greg Anderson, Darrel Sudheimer, John Fahey

Staff: Julie Frick, Allison Streich, Karen Reed, David Beddoe

Others: Nick Koktavy, Deputy Director of Public Services Carver County

**I.** The meeting was called to order at 5:00 p.m. by Executive Director Julie Frick.

**II. NOMINATION AND ELECTION OF BOARD CHAIR FOR 2019**

Frick asked for nominations for the 2019 Chair.

Nomination made by Sudheimer to elect Sarah Carlson as Chair. Motion by Sudheimer, Second by Koivumaki. Motion carried.

Carlson elected as Board Chair.

Frick turned the meeting over to Chair Carlson.

**III. NOMINATION AND ELECTION OF BOARD VICE-CHAIR FOR 2019**

Carlson asked for nominations for the 2019 Board Vice-Chair.

Nomination made by Sudheimer to elect Molly Koivumaki as Board Vice-Chair. Motion by Sudheimer, Second by Fahey. Motion carried.

Koivumaki elected as Board Vice-Chair.

**IV. NOMINATION AND ELECTION OF BOARD SECRETARY/TREASURER FOR 2019**

Carlson asked for nominations for the 2019 Board Secretary/Treasurer.

Nomination made by Sudheimer to elect Greg Anderson as Board Secretary/Treasurer. Motion by Sudheimer, Second by Fahey. Motion carried.

**V. SWEARING IN OF OFFICERS AND COMMISSIONERS**

Allison Streich swore in the Officers and Commissioners.

**VI. CALL TO ORDER BY BOARD CHAIR**

The meeting was called to order by Board Chair Carlson.

**VII. AGENDA REVIEW AND ADOPTION**

Motion to approve Revised Agenda as presented. Motion by Anderson, Second by Fahey. Motion carried.

**VIII. CONSENT AGENDA**

Motion to approve the Consent Agenda, including December 20, 2018 CDA regular Board minutes, Resolution 19-01, Resolution 19-02, 2019 official meeting dates, December 2018 Dashboard and Resolution 19-03. Motion by Sudheimer, Second by Fahey. Motion carried.

- A. Resolution No. 19-01 - Approve 2019 Recommended Official Newspaper
- B. Resolution No. 19-02 - Approve 2019 Recommended Financial Institutions
- C. Approve 2019 Official meeting dates, time and place
- D. Resolution 19-03 – Approve Acceptance of Donations

**IX. PUBLIC PARTICIPATION – None.**

**X. DEPARTMENT REPORTS**

**A. Finance**

- 1. Resolution No. 19-04 - Approve the December 2018 Record of Disbursements

A1. After discussion, Motion by Koivumaki, second by Anderson to approve Resolution No. 19-04 as presented. Motion carried.

**B. Community and Economic Development**

- 1. Orange Ball/tourism discussion-Frick explained to the Board that she and Streich met with the Chambers earlier in the week to discuss tourism. The Chambers recommended working with Orange Ball, a branding company. Frick met with Orange Ball and received a proposal. Commissioner Maluchnik agreed this was a good first step. Motion by Anderson, Second by Fahey to execute contract with Orange Ball. Motion carried.

**C. Housing**

- 1. Permanent Supportive Housing discussion-Streich provided a short overview of the government shutdown. While not anticipating any problems for the CDA related to the shutdown, Streich discussed potential implications, which could impact the CDA Permanent Supportive Housing program and the Housing Choice Voucher and Project-Based Voucher residents. Streich indicated this would be furthered discussed in February if there was any concern.

**C. Administrative**

- 1. CDA 2018 Year in Review Presentation-Staff presented the highlights from 2018.

**XI. OTHER BUSINESS**

**A. County Project/Communication Manager Comments, Nick Koktavv**

- 1. County wrapped up its master space plan that determined a new facility is needed for HHS.
- 2. Upcoming work session next Tuesday. Discussion the Mental Wellness Facility that the County received state bonding money towards, plans for Lake Waconia Regional Park and the 2040 Comp Plan.

**XII. UNFINISHED BUSINESS/ITEMS OF INTEREST**

- A. Open to Business 2018 Quarter 4 Report
- B. MN NAHRO 2019 Legislative Agenda-Streich asked for a motion to endorse the agenda. Motion by Koivumaki, Second by Carlson. Motion passed.

**XIII. ADJOURNMENT**

Motion by Sudheimer, Second by Anderson to adjourn the meeting at 5:59 p.m. Motion carried.