

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

March 16, 2023

MINUTES

PRESENT:

CDA Board: Sarah Carlson, Darrel Sudheimer, Adam Teske, Greg Anderson

Staff: Julie Frick, Allison Streich, Karen Reed, Shanika Bumphurs, Chuck Swanson, Janette Meyer, Kari Steen

Other: John Fahey, Carver County Commissioner
Nick Koktavy, Assistant County Administrator
Angie Stacken, Community and Economic Development Coordinator

Absent: Molly Koivumaki

I. CONVENE CARVER COUNTY CDA BOARD MEETING

II. CALL TO ORDER BY BOARD CHAIR

The meeting was called to order at 5:00 pm by Board Chair Carlson.

III. AGENDA REVIEW AND ADOPTION

Motion to approve the agenda as presented. Motion by Anderson, Second by Sudheimer. Motion carried.

IV. CONSENT AGENDA

Motion to approve the Consent Agenda,

- Approve Minutes from February 16, 2023, Regular Board Meeting
- Approve March 2023 Dashboard

Motion by Teske, Second by Anderson. Motion carried.

V. PUBLIC PARTICIPATION - NONE

VI. DEPARTMENT REPORTS

A. Finance

1. Resolution No. 23-07 – Approving the February 2023 Record of Disbursements
Motion by Sudheimer, Second by Teske to approve Resolution No. 23-07 as presented.
Motion Carried.
2. Resolution No. 23-08 – Approving the Creation of the Carver County Community Land Trust limited liability company
Motion by Anderson, Second by Teske to approve Resolution No. 23-08 as presented.
Motion Carried.

B. Economic and Community Development

1. Cooper's update – the CDA would own the land under the building while Cooper's will own the building. The city is paying for the project and the intent is to keep it a grocery store.

C. Housing

1. Annual inspections are under way.
2. Many new projects are planned for properties starting this spring.
3. Maintenance and Caretakers have gotten new uniforms that are delivered and laundered for us – a hiring perk.
4. Bluff Creek rehab funded by ARPA is almost complete.

D. Administrative

1. Working on Survey Monkey that will go out soon.

VII. OTHER BUSINESS

1. Commissioner Fahey gave updates:
 - a. On February 27, a kick-off event for the Greater MSP 2023 took place at the Guthrie Theater to push for more business in the greater MSP area.
 - b. February 28 – a new bus was donated to the Carver County Veteran Services Transportation Program that provides veterans rides to their healthcare appointments.
 - c. Annual township meetings taking place to discuss “Connect up Carver” – a program that will provide broadband fiber optic network to bring high-speed internet access to Carver County residents.
 - d. Bountiful Baskets will still be happening in Cologne, just without a kitchen and food preparation.
2. Assistant County Administrator Carver County Nick Kuktavy gave updates:
 - a. “Connect up Carver” will be focusing on bringing fiber optics to rural areas. The first properties to be connected have been businesses south of Watertown. The next phase will plant fiber optics following the highways in an “artery” likeness.
 - b. Veteran units are vacant and referrals to fill them are in process.

VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST

1. Deputy Director, Allison Streich, gave a speech at the Rotary Club of Chanhassen. The speech was the first of three to happen at the Rotary Club of Chanhassen and focused on housing for those without homes.
2. The first meeting with Golden Shovel Agency has taken place that concentrated on answering branding and logo design questions. A schedule to hit main project points has been created and coincides with most board meetings.
3. Applications are being submitted and processed for the last 3-acres in Waconia that the CDA owns.
4. The main office building of the CDA has hit its space capacity for employees – that capacity does not include maintenance. Administration continues to work on finding a new building for the CDA to move into.
5. Recruitment for new property site managers and maintenance is still on-going.

IX. ADJOURNMENT

Motion by Anderson, second by Sudheimer to adjourn the meeting at 5:45 p.m. Motion Carried.