

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

April 20, 2023

MINUTES

PRESENT:

CDA Board: Sarah Carlson, Darrel Sudheimer, Molly Koivumaki, Adam Teske, Greg Anderson

Staff: Julie Frick, Allison Streich, Karen Reed, Shanika Bumphurs, Chuck Swanson, Janette Meyer, Kari Steen

Other: John Fahey, Carver County Commissioner – joined at 5:28 pm
Nick Koktavy, Assistant County Administrator

Absent:

I. CONVENE CARVER COUNTY CDA BOARD MEETING

II. CALL TO ORDER BY BOARD CHAIR

The meeting was called to order at 5:00 pm by Board Chair Carlson.

III. AGENDA REVIEW AND ADOPTION

Motion to approve the revised agenda presented. Motion by Anderson, Second by Koivumaki.
Motion carried.

IV. CONSENT AGENDA

Motion to approve the Consent Agenda,

- Approve Minutes from March 16, 2023, Regular Board Meeting
- Approve April 2023 Dashboard
- Approve the Write-off of Past Tenant Balances for March 2023

Motion by Koivumaki, second by Teske. Motion carried.

V. PUBLIC PARTICIPATION - NONE

VI. DEPARTMENT REPORTS

A. Finance

1. Resolution No. 23-08 – Approving the March 2023 Record of Disbursements
Motion by Teske, second by Anderson to approve Resolution 23-08 as presented.
Motion carried.

B. Economic and Community Development – Chuck Swanson

1. Update of Ernst/Ess House – the original building designs are not changing, minimal changes to lot lines have been approved.
2. Golden Shovel – Staff continue to work on the Tourism/Economic Development Website.
3. Cooper's – City of Chaska has initiated an appraisal. The CDA will need to create a Limited Liability Corporation (LLC) for a Commercial Land Trust.

C. Housing – Allison Streich

1. Resolution No. 23-09 – Approval of Procurement for Hilltop and Mayer Elderly. Motion by Anderson, second by Koivumaki to approve Resolution No. 23-09 as presented. Motion carried.
2. Resolution No. 23-11 – Approve Rejection of all Bids and Authorizing Staff to Re-Bid Crossings Roof Project. Motion by Sudheimer, second by Teske to approve Resolution No. 23-11 as presented. Motion carried.

D. Administrative - Julie Frick

1. Resolution No. 23-10 – Approval of Appointment of Authorized Signatory. Motion by Anderson, second by Teske to approve Resolution No. 23-10 as presented. Motion carried.
2. HR update – Fair Housing training due by the end of April.
3. Celebration for West Creek Apartments will take place May 4th.

VII. OTHER BUSINESS

1. Commissioner Fahey updates:
 - a. Third snowiest year on record – 30 snowfalls that took an immense amount of labor.
 - b. Carver County was named the healthiest County in Minnesota for the 11th year in a row.
 - c. MNDOT will be repairing and widening the shoulders of Cologne roads and bridges to make it safer for semi-trucks. There will also be a new bridge constructed on 212 and County Road 51.
2. Assistant County Administrator Carver County Nick Koltavy updates:
 - a. The “Connect Up Carver” project will be completed by December of 2024 and will not cover all rural areas.
 - b. August 15 – CCCDA 2024 Budget work session - Carver County Board.
 - c. September 5 – CCCDA 2024 Budget approval – Carver County Board
 - d. The Carver County website domain name has been changed to .gov (carvercountymn.gov).
 - e. Flood preparation is underway.

VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST

IX. ADJOURNMENT

Motion by Koivumaki, second by Teske to adjourn the meeting at 6:13 p.m. Motion Carried.