

# **CARVER COUNTY CDA REGULAR BOARD MEETING**

705 N. Walnut Street, Chaska, MN 55318

October 21, 2022

## **MINUTES**

### **PRESENT:**

CDA Board: Sarah Carlson, Molly Koivumaki, Greg Anderson, Adam Teske

Staff: Julie Frick, Allison Streich, Karen Reed, Shanika Bumphurs, Chuck Swanson, Angie Stacken, John Hackett

Other: John Fahey, Carver County Commissioner

Absent: Darrel Sudheimer

### **I. CONVENE CARVER COUNTY CDA BOARD MEETING**

### **II. CALL TO ORDER BY BOARD CHAIR**

The meeting was called to order at 5:01 pm by Board Chair Carlson.

### **III. AGENDA REVIEW AND ADOPTION**

Motion to approve the agenda as presented. Motion by Teske, Second by Anderson. Motion carried.

### **IV. CONSENT AGENDA**

Motion to approve the Consent Agenda,

- Approve Minutes from September 15, 2022, Regular Board Meeting
- Approve October 2022 Dashboard
- Approve the Write-Offs of Past Tenant Balances for September 2022
- Approve Additional Costs for Centennial Hill Roof Project

Motion by Anderson, Second by Teske. Motion carried

### **V. PUBLIC PARTICIPATION**

### **VI. DEPARTMENT REPORTS**

#### **A. Finance**

1. Resolution No. 22-23 – Approving the September 2022 Record of Disbursements  
Motion by Koivumaki, second by Anderson to approve Resolution No. 22-23 as presented.  
Motion Carried.

#### **B. Community and Economic Development**

1. Resolution No. 22-24 – Approving the 2022 Community Growth Partnership Initiative Planning Grant Award. Motion by Anderson, Second by Teske to approve Resolution No. 22-24 as presented. Motion Carried.

### **C. Housing**

1. Trails Edge South Update
  - a. Streich gave an update, Trails Edge South is on schedule to open November 1, 2022. nine are ready to move in and six more have been approved. The goal is to try to have 25 by years end.
2. Staffing
  - a. Bumphurs gave an update on new staff. We have hired a new maintenance manager, maintenance technician and two property managers. We are still down two managers and one maintenance staff.

### **D. Administrative**

- b. Office space - After discussion, it was agreed that the CDA Board, CDA Directors, County Commissioners and the County Administrator will schedule a meet to discuss the CDA's need for more space.

## **VII. OTHER BUSINESS**

1. Commissioner Fahey provided an update
  - a. 212 should be open this weekend.
  - b. NYA's new industrial park has had 16 inquiries already. There has been conversation about looking into other potential industrial park sites.
  - c. Commissioner Fahey participated in NYA and Bongards Manufacturing Day.
  - d. They had the groundbreaking for the Waconia Event Center

## **VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST**

1. CDA's Human Resources will be attending November's board meeting to discuss evaluation suggestions.

## **IX ADJOURNMENT**

Motion by Koivumaki, second by Teske to adjourn the meeting at 6:05 p.m. Motion Carried.