



I. APPLICANT INFORMATION

Applicant	Organization: Contact Name: Address: Phone Number: Email: Authorized representative for execution of contract(s): Name: Title:
Project Request	Name of Project: Amount of funding request: \$ Total Project costs: \$

II. AREA OR SITE CONDITIONS

General location of Area (Property ID and/or Address):	
Legal Description of Site:	
Site Size (acres):	
Define Boundary of plan area:	
After redevelopment is completed, will properties in the Plan Area be publicly or privately owned?	<input type="checkbox"/> Publicly owned <input type="checkbox"/> Privately owned
Post-redevelopment owners?	
Current Appraised or Assessed Value of the Plan Area properties:	

The CDA reserves the right to seek additional information after initial review of the application.



III. PRE-DEVELOPMENT PROJECT INFORMATION

<p>Type of Activity:</p>	<p><input type="checkbox"/> Market Analysis <input type="checkbox"/> Concept Design <input type="checkbox"/> Site Design <input type="checkbox"/> Zoning Study <input type="checkbox"/> Other:</p>
<p>Describe the type and scope of the Plan.</p>	
<p>Describe the city's goals and needs for the Plan. Please explain why the Plan is needed.</p>	
<p>Describe the desired redevelopment project that will occur.</p>	
<p>Who will lead the planning efforts (i.e. City, Consultant, etc.)?</p>	
<p>Identify any partners that will participate in the redevelopment of the Plan Area (developers, consultants, regulating/permitting agencies, etc.).</p>	
<p>Estimated time for Plan completion?</p>	

The CDA reserves the right to seek additional information after initial review of the application.



Provide details of funding sources for the Plan.

Source of Funds	Amount	Committed	Pending
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
Total:	\$		

The CDA reserves the right to seek additional information after initial review of the application.



REQUIRED RESOLUTION

The application must be approved by the respective city/township council via resolution that includes the Required Resolution Provisions (see sample resolution below).

Sample Resolution

WHEREAS, the City or Township of _____ has identified a proposed project within the city that meets the Carver County Community Development Agency (“CDA”) Community Growth Partnership Initiative Grant (“CGPI”) program’s purpose and criteria; and

WHEREAS, the City or Township has identified a pre-development early-stage planning and/or due diligence activity that is directly related to a current or future project that will meet the objectives of the CGPI; and

WHEREAS, the City or Township has the capacity and capability to ensure the proposed project will be completed and administered within the CGPI guidelines; and

WHEREAS, the City or Township has the legal authority to apply for financial assistance; and

WHEREAS, the City or Township is supportive of affordable housing and of the CDA’s mission to improve the lives of Carver County residents through affordable housing and community development.

NOW THEREFORE BE IT RESOLVED that the City or Township of _____ approves the application for funding from the Carver County CDA Community Growth Partnership Initiative Grant program.

BE IT FURTHER RESOLVED that if the application is approved by the Carver County CDA, _____, the _____, is hereby authorized to execute such agreements as are necessary to receive and use the funding for the proposed project.