



I. APPLICANT INFORMATION

Applicant	Organization: Contact Name: Address: Phone Number: Email: Authorized representative for execution of contract(s): Name: Title:
Project Request	Name of Project: Amount of funding request: \$ Total project costs: \$

II. AREA OR SITE CONDITIONS

General location of Area (Property ID and/or Address):	
Legal Description of Site:	
Site Size (acres):	
Number of Parcels:	
Number of buildings on site:	
Current Site Owner:	
Current appraised or assessed value of the Project Area properties:	
Current property taxes of the Project Area properties	

The CDA reserves the right to seek additional information after initial review of the application.



III. COMMUNITY DEVELOPMENT PROJECT INFORMATION

<p>Describe the city/township's goals and needs for the Project including anticipated businesses, housing units, other proposed components, and the public benefit of the Project.</p>	
<p>Provide a brief history of the site including previous uses, activities, prior or existing contamination, and other attempts at redevelopment.</p>	

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<p>Describe the Project including details on how it meets the objectives of the CGPI Program (i.e. prepare sites for redevelopment and implementation of an adopted Redevelopment Plan, produces affordable housing, and/or creates living wage jobs.)</p> <p><u>Attach location map, photos, current and projected site plans, renderings, and Redevelopment Plan, if applicable.</u></p>	
<p>Describe the specific activities that are proposed to be funded with CGPI.</p>	
<p>After redevelopment is completed, will properties in the Plan Area be publicly or privately owned?</p>	<p><input type="checkbox"/> Publicly owned <input type="checkbox"/> Privately owned</p>
<p>Post-redevelopment Site Owner(s):</p> <p><u>If end user has committed, attach documentation of commitment.</u></p>	
<p>Identify any other Project partners such as developers, consultants, and regulating/permitting agencies.</p>	



IV. ELIGIBLE ACTIVITIES

Please check all activities that apply, briefly describe the activity, and provide the dollar amount requested for the activity. Please see the “**Community Growth Partnership Initiative Policy and Procedures Guide**” for a description of the eligible activities.

<u>Eligible Activity</u>		<u>Description</u>	<u>CGPI Funding Requested</u>
<input type="checkbox"/>	Property Acquisition		\$
<input type="checkbox"/>	Relocation Payments		\$
<input type="checkbox"/>	Clearance and Demolition		\$
<input type="checkbox"/>	Soil Corrections		\$
<input type="checkbox"/>	Historic Preservation		\$
<input type="checkbox"/>	Rehabilitation, Expansion, or Construction – Job Creation		\$
<input type="checkbox"/>	Affordable Housing Development		\$
<input type="checkbox"/>	Public Infrastructure – Redevelopment Plan		\$

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V. ACQUISITION AND RELOCATION ACTIVITIES

<p>If the project includes property acquisition, clearance and/or construction activities, describe how owners, tenants, and businesses will be temporarily or permanently relocated.</p>	
<p>When has/will the acquisition be completed?</p>	
<p>Attach relocation plan, if applicable.</p>	

VI. PROJECT ENVIRONMENTAL INFORMATION

<p>Has an environmental assessment been completed for the Redevelopment Project?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> Not Applicable <input type="checkbox"/> No</p>
<p>If so, what level of investigation was done as part of the Redevelopment Project?</p>	
<p>Has the Redevelopment Project site been found or suspected to be contaminated?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Does your Redevelopment Project include the cleanup of contaminated soils, hazardous waste, or materials?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>If yes, please describe information on type of cleanup, what measures have been taken to address the contamination, consultant reports, and/or Response Action Plan.</p>	
<p>Describe positive environmental impacts of the activities that are part of the Project.</p>	

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VII. HOUSING AFFORDABILITY INFORMATION

Indicate the number of housing units planned in the Project, if any. *Attach separate sheets if necessary.*

Unit Type	Total # of Units	# of Owner Units	# of Rental Units	Proposed Rents/ Sales Prices
Single Family				
Townhouse				
Apartments/Condominiums				
Duplexes				
Other:				

Is this a rental property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the owner accepting Tenant Based Rental Assistance?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable
Will there be any mechanisms to ensure long-term affordability?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please describe.	
Type of affordability funding received for project:	<input type="checkbox"/> Tax Credit Development <input type="checkbox"/> Other:

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VIII. ECONOMIC BENEFITS

Projected appraised or assessed value of the site after redevelopment:	\$ Pay Year:
What will be the estimated property taxes after redevelopment?	\$ Pay Year:
Project the number of <u>new</u> jobs on the Project site created after redevelopment.	Total new jobs (FTEs only) =
Number of new jobs with wages greater than \$24.47 per hour	
Project the number of jobs <u>retained</u> on the Project site after redevelopment.	Total retained jobs (FTEs only) =
Number of retained jobs with wages greater than \$24.47 per hour	

IX. PROJECT READINESS TO PROCEED

Please provide detailed timeline for the Project with all actions, phases, and anticipated dates for completion.	
Please indicate whether any of the following entitlement or due diligence actions are required or have been completed for the Project:	
<input type="checkbox"/> Comprehensive plan amendment: Status:	<input type="checkbox"/> Environmental review: Status:
<input type="checkbox"/> Zoning amendments or variances: Status:	<input type="checkbox"/> Market or feasibility study: Status:
If the activity that is to receive CGPI funding will not be completed in 12 months, please explain why. (NOTE: The CGPI program requires all CGPI-funded activities to be completed within a 18-month period.)	

The CDA reserves the right to seek additional information after initial review of the application.



X. PROJECT BUDGET

Itemize all Project funding sources for the Activities identified as part of the Project.

You may attach a separate Project Sources and Uses Budget with your application.

Source of Funds	Amount	Committed	Pending
CGPI 2026 Request	\$		
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
Total:	\$		

Itemize all Project uses/expenses for the Activities identified as part of including the CGPI requested activities.

Project Activities/Expenses	Amount	Funding Source
	\$	CGPI Request
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total:	\$	

List any other funding sources that were sought or considered but not obtained, and briefly explain why



REQUIRED RESOLUTION

The application must be approved by the respective city/township council via resolution that includes the Required Resolution Provisions (see sample resolution below).

Sample Resolution

WHEREAS, the City or Township of _____ has identified a proposed project within the City or Township that meets the Carver County Community Development Agency's ("CDA") Community Growth Partnership Initiative Grant Program's ("CGPI") purpose and criteria; and

WHEREAS, the City or Township has *[insert relevant project type: established a Redevelopment Plan of which the proposed project is a component OR proposed creating new affordable housing OR identified a project that will create living wage jobs]*; and

WHEREAS, the City or Township has the capability and capacity to ensure the proposed project will be completed and administered within the guidelines of the CGPI; and

WHEREAS, the City or Township has the legal authority to apply for financial assistance; and

WHEREAS, the City or Township is supportive of affordable housing and of the CDA's mission to improve the lives of Carver County residents through affordable housing and community development.

NOW THEREFORE BE IT RESOLVED that the City or Township of _____ approves the application for funding from the Carver County Community Development Agency's Community Growth Partnership Initiative Grant Program.

BE IT FURTHER RESOLVED that if the application is approved by the Carver County CDA, _____, the _____, is hereby authorized to execute such agreements as are necessary to receive and use the funding for the proposed project.