

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

March 15th, 2018

MINUTES

PRESENT:

CDA Board: Sarah Carlson, Molly Koivumaki, John Fahey

Staff: Julie Frick, Allison Streich, Karen Reed, Brenda Lano, David Beddoe

Absent: Darrel Sudheimer, Commissioner, Greg Anderson, Board Secretary, Nick Koktavy, Deputy Director of Public Services Carver County

I. CONVENE CARVER COUNTY CDA BOARD MEETING

II. CALL TO ORDER BY CHAIR

The meeting was called to order at 5:03 p.m. by Chair Sarah Carlson.

III. REVISED AGENDA REVIEW AND ADOPTION

Motion to approve Revised Agenda as presented. Motion by Koivumaki, Second by Fahey. Motion carried.

IV. CONSENT AGENDA

Motion to approve Consent Agenda and Resolution No. 18-04 – Approving Acceptance of Donations. Motion by Fahey. Second by Koivumaki. Motion carried.

V. PUBLIC PARTICIPATION - None

VI. DASHBOARD REPORT/DEPARTMENT REPORTS

A. Administrative

1. Streich gave an update on Legislative activities. NAHRO is supporting the Homes 4 All priorities and asked for board support. Motion by Carlson. Second by Koivumaki. Motion carried.
2. Resolution No. 18-03 – Approving Procured Multi-Peril Insurance
 - a. Streich presented to the board the bid process and the staff recommendation to approve State Farm Insurance. After discussion and confirmation on fair bid process, Motion by Fahey. Second by Carlson to approve Resolution No. 18-03 as presented. Motion carried.
3. Streich reminded the board that the CDA will have Fair Housing training on April 19th, 2018 (9:00-11:00)
4. Ravoux Townhomes discussion – Closed Meeting
 - a. Motion to close meeting by Koivumaki. Second by Fahey. Motion carried.
 - b. Motion to open meeting by Fahey. Second by Koivumaki. Motion carried.

B. Finance

1. Resolution No. 18-01 - Approving the February 2018 Record of Disbursements
 - a. Motion by Koivumaki. Second by Fahey to approve Resolution No. 18-01 as presented. Motion carried.

C. Economic and Community Development – None.

D. Housing

1. Resolution No. 18-02 – Approving Write Off of Past Tenant Balances for February 2018
 - a. Motion by Fahey. Second by Koivumaki to approve Resolution No. 18-02 as presented. Motion carried.

VII. OTHER BUSINESS

- A. Frick informed the board that the Carver County Board will host a discussion on tourism April 17th, 2018 at 8:00 a.m. in the County Board room.
- B. Koivumaki requested staff create a formal application process for entities seeking support from the CDA. After discussion motion by Koivumaki. Second by Carlson to create a formal application process. Motion carried.

VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST

- A. Commissioner Fahey has been appointed to the Carver County Park Board and the Planning Commission.

IX. ADJOURNMENT

Motion by Fahey, second by Koivumaki to adjourn the meeting at 6:10 p.m. Motion carried.

Sarah Carlson, Chair

Date