

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

January 18, 2018

MINUTES

PRESENT:

CDA Board: Sarah Carlson, Molly Koivumaki, Greg Anderson, Darrel Sudheimer, John Fahey

Staff: Julie Frick, Allison Streich, Karen Reed, David Beddoe

Others: Nick Kuktavy, Deputy Director of Public Services Carver County
Randy Maluchnik, Carver County Commissioner
Lee Hall, MCCD Open to Business
Kaarin Foede-NYA Economic Development Commission, NYA Area Chamber of Commerce
Megan Meyer-Schram Vineyards
Kellie Sites-Waconia Chamber of Commerce
Vernelle Clayton-Buy Chanhassen
Janet Fahey-Barn Quilt Tours, LLC
Aaron Schram-Schram Vineyards
Kristy Mock-City of Carver
Jeff Filipek-SW Metro Chamber of Commerce
Holly Kreft-NYA EDC
Colleen Carlson-U of M Extension
Deanna Rosenwinkel-Schram Vineyards

I. The meeting was called to order at 5:01 p.m. by Executive Director Julie Frick.

II. NOMINATION AND ELECTION OF BOARD CHAIR FOR 2018

Frick asked for nominations for the 2018 Chair.

Nomination made by Sudheimer to elect Sarah Carlson as Chair. Motion by Sudheimer, Second by Koivumaki. Motion carried.

Carlson elected as Board Chair.

Frick turned the meeting over to Chair Carlson.

III. NOMINATION AND ELECTION OF BOARD VICE-CHAIR FOR 2018

Carlson asked for nominations for the 2018 Board Vice-Chair.

Nomination made by Sudheimer to elect Molly Koivumaki as Board Vice-Chair. Motion by Sudheimer, Second by Anderson. Motion carried.

Koivumaki elected as Board Vice-Chair.

IV. NOMINATION AND ELECTION OF BOARD SECRETARY/TREASURER

Carlson asked for nominations for the 2018 Board Secretary/Treasurer.

Nomination made by Sudheimer to elect Greg Anderson as Board Secretary/Treasurer. Motion by Sudheimer, Second by Koivumaki. Motion carried.

V. SWEARING IN OF OFFICERS AND COMMISSIONERS

Julie Frick swore in the Officers and Commissioners.

VI. CALL TO ORDER BY BOARD CHAIR

The meeting was called to order by Board Chair Carlson.

VII. AGENDA REVIEW AND ADOPTION

Motion to approve Agenda as presented. Motion by Fahey, Second by Anderson. Motion carried.

VIII. CONSENT AGENDA

Motion to approve the Consent Agenda, including December 21, 2017 CDA regular Board minutes, Resolution 17-49, Resolution 17-50 and 2018 official meeting dates. Motion by Koivumaki, Second by Anderson. Motion carried.

- A. Resolution No. 17-49 - Approve 2018 Recommended Official Newspaper
- B. Resolution No. 17-50 - Approve 2018 Recommended Financial Institutions
- C. Approve 2018 Official meeting dates, time and place

IX. PUBLIC PARTICIPATION – See Section X, C, 2 below.

X. DASHBOARD REPORT/DEPARTMENT REPORTS

A. Finance

- 1. Resolution No. 17-51 - Approve the December 2017 Record of Disbursements

- A1. After discussion, Motion by Anderson, second by Sudheimer to approve Resolution No. 17-51 as presented. Motion carried.

B. Housing

- 1. Resolution No. 17-52 –Postponing the Sale of Governmental Development Refunding Bonds, Series 2018A, Adopting Housing Program, Designing Pricing Committee, Confirming Reimbursement Intent and Authorizing the Execution of Various Documents

- A1. Pricing Committee-Sarah Carlson Board Chair and Julie Frick Executive Director. After discussion, Motion by Sudheimer, second by Anderson to approve Resolution No. 17-52 as presented. Motion carried.

- 3. Resolution No. 17-53 – Approve Write Off of Past Tenant Balances for December 2017

- A1. After discussion, Motion by Koivumaki, second by Anderson to approve Resolution No. 17-53 as presented. Motion carried.

C. Economic and Community Development

- 1. Open to Business discussion-Lee Hall, MCCD

- a) Lee Hall from MCCD reported on the program success and outcomes for Carver County since the inception of the program in the County in 2012. He also reported on highlights for 2017.

- 2. Tourism Discussion

- a) Tourism discussion took place during the public participation portion of the meeting to accommodate a Board member needing to leave. Chair Carlson started by reading the letter that had been mailed from Commissioner Maluchnik to area businesses and organizations regarding the tourism study. Colleen Carlson from the U of M Extension attended the meeting and gave a brief presentation. The study would encompass all of Carver County with the goal being to work together as a county to promote tourism for the entire County. Each business or organization was allowed the opportunity to speak. Questions discussed involved whether the County would be

willing to pay for the study and who would be the go to person for the study? After discussion, motion by Koivumaki, second by Anderson to table the discussion in order to receive a proposal from the U of M.

3. City of Chaska Redevelopment discussion

- a) Discussion with staff on the proposed request by the City of Chaska and Chaska Growth Holdings, LLC to purchase the parcel of land behind Brickyard (CDA parking lot) as part of a larger redevelopment project. Several concerns were reiterated at the meeting and include:
 - 1. Federally required accessible/handicap parking for residents/clients and staff
 - 2. Employee parking during business hours and after hours for residents
 - 3. The dumpster enclosure utilized by the CDA, Subway and residents
 - 4. Two air conditioning condensers located within the dumpster enclosure
 - 5. Access (for garbage truck) to the dumpster located within the Brickyard building that is utilized by residents

After discussion, the Board agreed for Chair Carlson to send a letter to the City that the sale would be contingent on all above items being addressed.

D. Administrative

XI. OTHER BUSINESS

- A. County Project/Communication Manager Comments, Nick Koptavy

XII. UNFINISHED BUSINESS/ITEMS OF INTEREST

- A. Open to Business 2017 Quarter 4 Report

XI. OTHER BUSINESS

XII. UNFINISHED BUSINESS/ITEMS OF INTEREST

XIII. ADJOURNMENT

Motion by Anderson, Second by Koivumaki to adjourn the meeting at 6:30 p.m. Motion carried.

Sarah Carlson, Chair

Date